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Money



The **Vocabulary** of
the Financial World

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Introduction and Learner's Guide

Introduction

The purpose of this book is to help learners of English develop their vocabulary in an efficient and enjoyable way. It is part of a series of vocabulary texts published by Pro Lingua since 1984.*

As is obvious, the key words all relate to a lexical field: the world of finance, or more simply, money. This grouping of words allows the learner to focus on words that in one way or another, connect with each other. This interconnectedness allows the learner to develop their vocabulary systematically rather than randomly.

The recommended proficiency level is low intermediate with a basic vocabulary of about 600 words. Age level: high school and up.

* See the list of books on the last page of this book.



User's Guide

This second edition of *Money* is a photocopyable teacher's resource. As such, it can be used in a number of ways, adapted as necessary to fit your teaching situation and your students. It can, of course, be used as a student text, with each student having a copy of the book. Used as a teacher resource, the basic procedure would be to use selected units on an occasional basis, once or twice a week with ongoing follow-up reviews. It is suggested that you start with the first unit, "An Introductory Reading" to introduce the learners to the format of the book.

An optional audio component with all of the readings is available to supplement the text. It can be used to introduce the unit or follow up on the reading or even as an audio book for self-study.

Additional follow-up information is available in the Appendices.

A basic procedure:

1. Introduce the book with the first unit, *An Introductory Reading*. You can give the learners the *Learner's Guide* on the following pages.
2. List the key words on the board or as a separate handout. See the table of contents for the words that will be the focus of the lesson.
3. Explore the meanings of the key words. Have the learners work in small groups to see if they know the meanings of the words.

- Give them five minutes to work together.
 - Have each group report on what they know and do not know.
 - Focus on the “Don’t Know” words and tell them to look for them in the reading.
4. For the very first unit, you read the passage aloud. This keeps everyone “on the same page.” You can stop or pause as you encounter each key word, but it is usually more effective to read the entire passage through without stopping.
 5. Have the learners look at the key words at the end of the reading. Continue to explore the meaning of the key words.
 6. Have the learners do the exercises in class or assign them as homework. If you do the exercises in class, as learners finish, pair them to compare each other’s answers.
 7. Hand out and go over the answers.
 8. After completing the reading and the exercises, do the *Talk About It* questions using the key words and concepts in conversation.
 9. As you proceed through the book, recycle the fourth exercise from previous units.

Appendices: Additional information in the appendices may be used simply as interesting information or as conversation prompts.

Answers: The answers for the exercises are available for copying for the the students.

Key Word Index: This is an alphabetical list of all the key words with the number of the unit in which each appears.

Learner's Guide

This book is a vocabulary development text that focuses on words about money. There are 200 key words; the form, meaning, and usage of these key words is explored in the exercises that follow the reading.

The key words are presented in sixteen readings. The passages are written in a way that will help you learn the meaning of each key word through the context – the thoughts that precede and follow the word. Although you may have to use a dictionary from time to time, you should first try to understand the words by studying the context. By doing this, you will also develop your reading skills.

The units are organized according to the following plan:

Reading: Each reading is a description of some aspect of using money. The key vocabulary is in **bold** type.

Exercises: There are four exercises after each reading so you can practice using each key word and its forms (noun, verb, adjective).

Talk About It: After completing the reading and exercises, use the words in conversation.